

Part 1 Identification (cont.)

Subscription to e-communications

Electronic communications in connection with the accounting profession and the Order's mission are mandatory. You cannot unsubscribe from them. However, you can select your subscription preferences for the Order's promotional communications, such as CPA Plus, a biweekly newsletter with information of general interest, such as current news, events, promotional offers from partners, professional development, news briefs from regional groups, job offers and advice from the Order's major partners. Basically, this newsletter covers it all! You can also receive personalized emails on specific topics of interest.

I want to receive the CPA Plus newsletter. Yes No

I want to receive personalized emails on the following topics of interest:


- Topics of general interest (news, events) Yes No
- Professional development – Training activities, updates and related promotional offers Yes No
- Professional development – Tools, services, updates and related promotional offers Yes No
- Regional groups (you can choose up to two groups)
 - None 1st choice 2nd choice
 - Abitibi-Témiscamingue 1st choice 2nd choice
 - Chaudière-Appalaches 1st choice 2nd choice
 - Eastern Quebec 1st choice 2nd choice
 - Estrie 1st choice 2nd choice
 - Laval – Laurentians – Lanaudière 1st choice 2nd choice
 - Mauricie – Central Quebec 1st choice 2nd choice
 - Montérégie 1st choice 2nd choice
 - Montreal 1st choice 2nd choice
 - Outaouais 1st choice 2nd choice
 - Quebec City 1st choice 2nd choice
 - Saguenay-Lac-Saint-Jean 1st choice 2nd choice
- Promotional offers from partners Yes No

Partner communications


I authorize the Order to provide my contact information to business partners that have negotiated specific commercial agreements with the Order so that I can receive offers of goods and services. Yes No

Part 2 Declaration

2.1 I have been a member in good standing of (professional CPA, CA, CGA or CMA organization in another Canadian province or territory, or in Bermuda) _____ since _____ | _____ | _____

 You must demonstrate your membership in this professional organization by providing a certificate prepared by the organization attesting that you are a member in good standing. **The certificate must be sent to us by the organization to the following email address: tableaucpa@cpaquebec.ca.**

I am also authorized to practice public accountancy in that Canadian province or territory or in Bermuda. Yes No

 **If yes**, please attach a copy of your permit. You must also ensure that the certificate provided attesting that you are a member in good standing explicitly states that you are authorized to practice public accountancy.

In the event that such a permit is issued to me in Quebec, I understand that I will have to comply with specific regulations in order to keep it.

Part 2 Declaration (cont.)

2.2 I hereby request that a chartered professional accountant permit be issued to me pursuant to the *Chartered Professional Accountants Act* and that my name be entered on the roll of the Order for the following reasons:


I agree to comply with the *Chartered Professional Accountants Act*, the *Professional Code*, the *Code of Ethics* of CPAs and all regulations of the Order. Your initials

I acknowledge that, under the Règlement sur les autorisations légales d'exercer la profession hors du Québec qui donnent ouverture au permis de l'Ordre in force since May 15, 2014, I will not be allowed to use the dual designation which refers to my legacy order, even though the rule in effect in the province where I practice may differ. Your initials

I hereby declare that I have not offered public accountancy services in Quebec, including the performance of audit, review and compilation engagements, and I have not presented myself as a chartered professional accountant in Quebec, or a chartered accountant, or a certified general accountant, or a certified management accountant, and that I have not used in Quebec the initials "CPA", "CPA, CA", "CPA, CGA", "CPA, CMA" or others which may lead to the belief that I was a member in good standing of the *Ordre des comptables professionnels agréés du Québec*. Your initials

I agree not to offer or deliver such services in Quebec and not to use the chartered professional accountant, chartered accountant, certified general accountant, or certified management accountant designation in Quebec until the date of my official instatement on the roll of the *Ordre des comptables professionnels agréés du Québec*. Your initials

2.3 My knowledge of the French language complies with section 35 of the *Charter of the French language* and the regulations made thereunder. Yes No

 **If yes**, please attach one of the following documents:

- ▶ Official transcript indicating that you received no less than three years of full-time instruction delivered in French, regardless of the country
- ▶ Secondary school transcript issued by Quebec's Ministère de l'Éducation indicating that you passed the fourth or fifth year secondary level examination for French as a first language
- ▶ Secondary school diploma issued by Quebec's Ministère de l'Éducation as of and after the 1985-1986 school year
- ▶ Certificate attesting that you passed the exam of the Office québécois de la langue française

Since my knowledge of the French language does not meet the requirements of section 35 of the *Charter of the French language*, I am applying for:

- ▶ a temporary permit that will be valid for one year and potentially renewable with the prior authorization of the Office québécois de la langue française in accordance with section 37 of the *Charter of the French language*

 **Attach a copy of your undergraduate degree.**

- ▶ a restricted permit issued with the prior authorization of the Office québécois de la langue française that allows its holder to practice the profession for the exclusive account of a single employer, in a position that does not involve his dealing with the public in accordance with section 40 of the *Charter of the French language*

Part 3 Declaration under section 45.2 of the *Professional Code*

I am or have been the subject of a lawsuit for an offence punishable by a term of imprisonment of five years or more in Canada or in another country. Yes No

I have been found guilty of a criminal offence in Canada or another country. Yes No

I have been found guilty of violating a tax act or a securities act in Canada or another country. Yes No

I have been the subject of a disciplinary decision rendered by another professional order or a similar organization in Quebec or elsewhere. Yes No

I have been found guilty of illegally practicing a profession or of making unauthorized use of a professional designation in Quebec or elsewhere. Yes No

I (or the partnership or company within which I practice my profession and of which I am the sole director and shareholder) have (has) declared bankruptcy in Canada or another country. Yes No

 **If you answered "Yes" to the previous question and you have been discharged from your bankruptcy, please include the certificate of discharge.**

Part 4 Signature

I hereby declare that the information provided in this application and, where applicable, in the accompanying documents, is true, and I understand that any false or incomplete statement could have significant implications.

Signature (compulsory) |
Date

Part 5 Fees and payment terms

GST 10780 3009 RT0001 QST 1006163536 TQ0001

The fees payable are \$459.90 (taxes included).
In order for your application to be processed, you must pay the fees in full.

Payment method

Credit card > The Order will contact you to process your credit card payment.

Please note that you will receive your first dues notice in the days following your entry on the roll of the Order. Your dues must be paid within a maximum of 45 days of your entry on the roll.

 **Please return this duly completed and signed form along with the required documents by email at tableauCPA@cpaquebec.ca.**

⚠ NOTICE: The information in this application is collected for purposes of supervising the practice of the profession, protecting the public, conducting inquiries, compiling statistics and surveying. It will be made available for these purposes to all staff members of the Order to enable them to carry out their duties. The information and the file that the Order currently maintains relating to you are kept at the Order's head office. Under the law, you have a qualified right of access to them or to request that corrections be made.